



**IFTA BALLOT PROPOSAL
#02-2025**

Sponsor

IFTA, Inc. Program Compliance Review Committee

Date Submitted

March 5, 2025

Proposed Effective Date

January 1, 2026

Manual Sections to be Amended

Procedures Manual

Section P1230

Subject

Jurisdiction participation in program compliance reviews.

History/Digest

P1230 currently requires jurisdictions to participate in their appropriate share of program compliance reviews each year with no member jurisdiction being required to participate in more than two program compliance reviews per year.

The IFTA Board of Trustees issued a Board Charge to the Program Compliance Review Committee (PCRC) in March 2024 to develop new review procedures that include an annual Admin review of all member jurisdictions. The Charge directs the PCRC to streamline the review process with more of a focus on items that are of monetary importance to all member jurisdictions.

With streamlined review procedures reviewers will spend less time conducting reviews. The PCRC also is planning to have Committee members participate in reviews, particularly in regard to analyzing Clearinghouse data for an Annual Admin review of all jurisdictions. ~~The current participation limit for reviewers of participation in no more than two reviews per year is counter to an annual Admin review of all jurisdictions and counter to multiple reviewers working together on data analysis or the Audit portion of reviews for multiple jurisdictions.~~

The current limitation—restricting reviewers to participate in no more than two reviews per year—undermines the effectiveness of the updated approach. Although reviewers are required to participate as part of the program, the existing cap creates barriers to collaboration, limits the ability to conduct team-based reviews, and hinders completion of the reviews. Removing this restriction will not increase the overall workload for jurisdictions, as the scope of each review has been streamlined. Instead, it will

FOR VOTE AT THE 2025 ANNUAL BUSINESS MEETING

provide greater flexibility in scheduling and allow jurisdictions to participate in group reviews more effectively, enhancing consistency, efficiency, and the overall quality of compliance efforts.

Intent

This ballot is being submitted to consider changing the IFTA Procedures Manual to remove the restriction that no member jurisdiction may be required to participate in more than two program compliance reviews per year. This change will support the Board's directive for more frequent, collaborative, and efficient reviews—especially those requiring team-based analysis and execution under the revised streamlined procedures.

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Interlining Indicates Deletion; Underlining Indicates Addition

1 *P1230 REQUIRED PARTICIPATION

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3 Jurisdictions will be required to participate in their appropriate share of program compliance
4 reviews each year. ~~No member jurisdiction will be required to participate in more than two~~
5 ~~program compliance reviews per year.~~

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Comments Following the Comment Period ending June 29, 2025.

Changes made to the History/digest and Intent Sections.